



HARRY GWALA DISTRICT MUNICIPALITY

"Together We Deliver and Grow"

CORPORATE SERVICES DEPARTMENT

40 Main Street, Private Bag X501, IXOPO 3276

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REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

SUPPLY AND DELIVERY OF OFFICE CHAIRS

Proposals are hereby invited from reputable, suitable qualified, experienced and Accredited Service providers for the supply and delivery of office chairs for Harry Gwala District Municipality.

SPECIFICATION

The Service Provider should supply and deliver the following:

- 3 X Maroon genuine leather executive high back chairs with swivel tilt mechanism, soft padded gas height adjustment, lumbar support and chrome base.
- 16 X Maroon genuine leather executive visitors chairs with soft padded arms and back.
- 1 X Black genuine leather executive high back chairs with swivel tilt mechanism, soft padded gas height adjustment, lumbar support and chrome base.
- 6 X Black genuine leather executive visitors chairs with padded arms and chrome base.
- 4 X Black genuine leather executive visitors chairs with soft padded arms. And chrome base.
- 25 X Black leather touch high back chairs with swivel tilt mechanism, padded (arms, back and seat) and gas height adjustment.
- 30 X Visitors chairs, black leather touch with padded arms.

Invalid or non-submission of the following documents will lead to immediate disqualification of the tender:

- Valid tax clearance certificate or SARS pin.
- Central Supplier Database Registration
- MBD 6.2 Local Production and content
- Annexures C, D and E

The following conditions will apply:

- Prices quoted must be firm and must be inclusive of VAT (if applicable).
- All quotations submitted shall be valid for 30 days after the tender closing date.
- A signed MBD4 form must be submitted with a price written quotation (available on our website and reception).
- A valid original or a certified copy of a B-BBEE status level verification certificate must be submitted to claim preference points.
- 80/20 Preference points system will be used in Evaluation.
- Your company must be registered on municipal database and central supplier database.
- Only locally produced and locally manufactured office chairs from raw material or input will be considered with a minimum threshold of 85% for local production and content. bidders who fail to reach the minimum threshold for local production and content will not be considered for price and preferential procurement point scoring
- The exchange rate to be used for calculation of local production and content will be the exchange rate published by the south African reserve bank at 12:00 on the date of the advertisement and only the south African bureau of standards approved technical specification number STATS 1286: 2011 will be used to calculate local production and content

CLOSING DATE

The closing date for the bidders is on ¹⁸.....November 2021 at 12h00. Quotations must be enclosed in **SEALED ENVELOPES** and clearly labelled with the project name **"Supply and delivery of office chairs"** on the outside of the envelopes addressed to **The Municipal Manager**.

Bids must be deposited in the Bid Box at the reception area of Harry Gwala District Municipality, 40 Main Street, Ixopo, before the closing date and time. Telegraphic, telexed or faxed bids will not be considered and late bids will not be accepted.

Harry Gwala District Municipality does not bind itself to accept the lowest or any Bid and reserves the right to accept the whole or any part of the Bid.

BID ENQUIRIES

All tender enquiries and all other matters shall be directed in writing to **Miss Feziwe Pamla** on 039 834 8700 during working hours

Mrs A.N Dlamini
Municipal Manager

